REQUEST FOR QUALIFICATIONS (RFQ) – EXECUTIVE ARCHITECT

The University of California, Santa Cruz, is soliciting a written response from qualified design firms to provide architectural and engineering services for the following proposed project:

Crown College Major Maintenance and Accessibility

The selected Executive Design Professional would provide full design and contract administration services through UC Santa Cruz’s Office of Physical Planning and Construction for the renovation project on the UCSC campus. Pre-design studies have been completed and are intended to provide a good understanding of the renovations required to meet site and interior access requirements, major maintenance items and cosmetic upgrades along with the associated costs and schedule implications of these renovations. The University will proceed with the proposed renovation(s), pending the project’s approval and funding.

Based on the qualifications presented in response to the RFQ, the University will select the firm best able to provide services for the project. Principal criteria for selection will be proven experience for all phases of projects of similar size and complexity. This will include demonstrated experience in the following areas: existing building renovations and code upgrades; planning; budgeting; scheduling; design quality; project management; public work experience; academic building planning and design; firm and project staffing, including allocation of time and principals; and contract administration of construction contracts in the Santa Cruz, Monterey Bay and San Francisco Bay areas.

Interested firms will be required to submit a Statement of Qualifications (SOQ) and other documentation demonstrating related experience using standard forms provided by the University. Every effort will be made to ensure that all persons have equal access to contracts and other business opportunities with the University within the limits imposed by law or University policy. Each candidate firm may be required to show evidence of its equal employment opportunity policy.

The campus anticipates that forms for RFQ packages will be available for requestors on November 17, 2015 until the due date. Submit requests for RFQ and forms by email (RFQ@ucsc.edu) noting the project title in the subject of the email, fax (831-459-5517) or mail to:

UCSC Physical Planning & Construction, Contracts Office
1156 High Street, Barn G
Santa Cruz, CA 95064
Attn: RFQ: Crown College Major Maintenance and Accessibility

The complete responses to the RFQ are due by the time/ date of: **2:00 p.m. Wednesday, December 9, 2015**. The University reserves the right to request, receive, and evaluate supplemental information after the above time and date at its sole determination.

Tentative schedule for completion of review of SOQs, interviews of ‘short listed’ firms, and selection of design firms for the project is anticipated to be in January 2015.

**Do not** submit qualifications statements, brochures or other information before receiving the University's standard forms.